

## APPLICATION FOR RECOGNITION OF PREVIOUS EDUCATION AND/OR PRIOR RECOGNITION OF COURSES

This form is for students at the Faculty of Education and International Studies who want an assessment of whether their previous education from other educational institutions can be recognised as part of the programme they are presently taking, and for students who want prior recognition of courses to be taken at other educational institutions. **See the final page for more details.**

Last name	First name(s)	Middle name(s)

Address	Postal code	Postal district

Date of birth and national ID suffix	Student number	Phone number

**What programme are you studying at the Faculty of Education and International Studies?**

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**What does the application concern? (Tick the relevant box.)**

Recognition of previous education	<input type="checkbox"/>
Prior recognition of courses you wish to take	<input type="checkbox"/>

If you receive prior recognition, does that mean that you also wish to apply for a leave of absence from your studies at the Faculty of Education and International Studies? If yes, for what period?

Academic year	From (month)	To (month)

A leave of absence is normally granted from the beginning of the autumn semester to the end of the spring semester (e.g. the academic year 2013/2014, from August 2013 to July 2014).

**What do you wish to have recognised?**

Name of institution	Name of course/subject	Credits	Time	Enclosure no

**Enclosures to the application**

- Certified copies of transcripts of grades in Norwegian and English and course descriptions for courses you want recognised.
- Course descriptions and reading lists for courses for which prior recognition is sought.

Please number your enclosures.

**The purpose of this application (use additional sheets if necessary):**

By signing this application, you confirm that all the documents you submit are genuine. If you provide incorrect, incomplete or misleading information, you may forfeit your right to complete the programme. Forgeries fall under the General Civil Penal Code Section 182, and will be reported to the police.

By signing here, you also confirm that you have read the information on page 3.

Place: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**What should you think about in connection with recognition of previous education?**

We would encourage you to consider carefully, before submitting this application, whether you really want to apply for recognition of previous education. You are now attending a three-year or four-year programme and have a unique opportunity to take three or four years of free education. You also need to be aware that there is a chance that you may not be entitled to loans and grants from the Norwegian State Educational Loan Fund (*Lånekassen*) if your application for exemption/recognition of previous education is granted. Please contact Lånekassen ([www.lanekassen.no](http://www.lanekassen.no)) if you have any questions about this.

**To students in the Primary and Lower Secondary Teacher Education programmes:** Many want the title *adjunkt med opprykk* (secondary education teacher with a bachelor's degree and additional courses) after completing their education. Often, your previous education can be used as further education/additional course year with a future employer. You should familiarise yourself with what this entails before applying for recognition. You can read more about the job title *adjunkt med opprykk* at the website [www.utdanning.no](http://www.utdanning.no). If the recognition concerns the fourth year of the programme, the department recommends that you wait until you have started your third year of studies before you apply.

**General requirements for recognition of other education:**

Recognition and prior recognition of other education is provided for in the Act relating to Universities and University Colleges Chapter 3 Sections 3-4 and 3-5, the Regulations Relating to Studies and Examinations at HiOA Chapter 2 Section 2-5, the National Curriculum Regulations for Differentiated Primary and Lower Secondary Teacher Education Programmes for Years 1–7 and Years 5–10, and the National Curriculum Regulations for pre-school teacher education Section 5 Exemption provisions.

Normally, only complete credit-bearing courses and course groups will be recognised.

**Recognition of courses in the Primary and Lower Secondary Teacher Education:**

Subject didactics and teaching practice (a total of at least 100 days) are requirements in all four years of the Primary and Lower Secondary Teacher Education programmes.

- 1) Courses that correspond to the compulsory courses in the programmes can be recognised if they correspond to the content and work methods of the programme in which recognition is applied for.
- 2) Recognition of 30 credits in the fourth year of the programme must either be subjects that correspond to school subjects or subjects relevant to work in schools that are closely related to the tasks and functions performed in primary and lower secondary schools. By subjects relevant to work in schools are meant subjects that are relevant to teaching in primary and lower secondary schools, but that are not subjects taught in schools. Examples of subjects that can be recognised are science of education, special needs education and ICT. Units must be worth at least 10 credits in order to be eligible for recognition.

**Recognition of courses in the preschool teacher/primary and lower secondary teacher education programmes:**

Courses that correspond to the compulsory courses in a programme as a whole can be recognised if they correspond to the content and work methods of the programme in which recognition is applied for. (This does not apply to specialisation courses, which must be considered by the relevant subject section.)

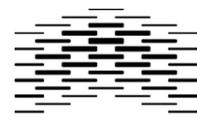
**Recognition of courses in the Bachelor's Programme in Development Studies:**

In order to be awarded the degree, a student must have earned at least 120 credits in development studies (of which 60 credits must be at foundation level and 60 credits supplementary level). The development studies courses can be supplemented, by application, with relevant courses with a scope of at least 60 credits from a university or university college in Norway or abroad. Courses taken at another institution cannot replace the final course in the bachelor's degree programme (sixth semester), which must be taken at Oslo and Akershus University College of Applied Sciences.

**Recognition of courses in master's degree programmes:**

General requirements also apply to the master's programmes. The minimum unit eligible for recognition is 10 credits.

**The application is to be addressed to:**



HØGSKOLEN I OSLO  
OG AKERSHUS

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